**School Based Planning Team Meeting Agenda**

Monday, April 23, 2018 @12:30

Main Office Conference Area

|  |
| --- |
| Agenda:   1. Kudos/Celebration 2. Interviews/Teacher Transfer 3. Update of Staffing 4. PD Update   GUEST: Megan Comstock – PD Proposals   1. Master Schedule Update   GUEST: Kim Lombard, Registrar – Building Schedule 2018-19   1. Other? |
| NOTES   1. Social studies conference, project citizen. Help with green school program with recycling at k-6 level to start and then integrate the MS Interviewed Ms.Brown, and Bauza. Have cadets in ROTC to help out as part of their community service hours. Contests to see which classes recycle most paper. Bauza is going to order the bins. Start anti-bullying tables in the café during lunch. 2. Interviews last week, elementary and Spanish vacancies. One Spanish and one elementary vacancies were filled. 3. Working on a pe teacher 4. Dearring- motion for a pd committee next school year to approve pd proposals. Matthew-Second   Teachers-1  Admin-1  Parents-   1. Comstock- email attached with proposals   SWPBS- Training for SWPBS team because we do mostly focus on acknowledging successes; see attachment for all parts of the program, teaching the expectations to teachers and how to monitor the data for the program 8 hours summer training 2 four hour sessions, to make annual plan, then at least two hours of meeting per month probably not pd hours based on this proposal  Potential dates 6/27-28 9-1  Restorative Practice pd again.  Therapeutic crisis intervention for schools- how to deescalate students when in crisis, how to prevent crisis, what to do after to process the crisis, and preventative measures for teachers and staff. 26 hours of pd – four day training there should be refresher trainings every two years or so. Up to twenty people trained at a time we need at least 12. Comstock would be willing to train us. Maybe include some SSO’s in training.  Motion to pass unofficial proposal for pd- Dearring, second Iodice; Passed.     1. Homebase cannot fit into time schedule with IB requirements but we could unofficially include time to pull together as a community on a modified day as we need to. Send out a schedule for the unofficial days that all staff know about. |
| **Next Meeting Agenda – May 21, 2018 @ @:15 PM**   1. **Kudos/celebrations** 2. **Testing update – NY assessment participation results; end-of-year logistics (CHANTAL LISCHER)** 3. **CARE Team update – (MELISSA WOODS)** 4. **School Uniform – (LAURA DOW)** 5. **Other?** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| X=Present **ATTENDANCE** | | | | | |
|  | Aixa Cardenas | Parent | x | Michael Iodice | Teacher |
|  | Deidre Irvine | Parent | x | Nancy Gossin | Teacher |
|  | LaKesha Colon | Parent | x | David Dorsey | Admin |
| x | Amanda Purver | Teacher | x | LoWan Brown | Admin |
| x | Cassandra Dearring | Teacher | x | Deasure Matthew | Chair |
| x | Hannah Webster | Teacher |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Month** | **Facilitator &Time Keep** | **Scribe** | **Snacks** |
| September | Teacher | Amanda Purver | Teacher |
| October | Parent | Amanda Purver | Parent |
| November | Administrator | Amanda Purver | Administrator |
| December | Teacher | Amanda Purver | Teacher |
| January | Parent | Amanda Purver | Parent |
| February | Administrator | Amanda Purver | Administrator |
| March | Teacher | Amanda Purver | Teacher |
| April | Parent | Amanda Purver | Parent |
| May | Administrator | Amanda Purver | Administrator |
| June | Teacher | Amanda Purver | Teacher |